

YSGOL RHOSTYLLEN



ATTENDANCE MATTERS

EVERY SCHOOL DAY COUNTS!



INFORMATION FOR PUPILS &
PARENTS / CARERS

ATTENDANCE MATTERS

Regular school attendance is considered to be of great importance at Ysgol Rhostyllen.

Good attendance is essential for pupils to make the most of their schooling and develop the necessary skills for life. Good attendance is above 95% and we expect this to be the minimum level for all children at Ysgol Rhostyllen. As a school, we are open for 190 days a year; this leaves 175 days for holidays, rest and non-urgent appointments.

Attendance during one school year	Equal days absent	Which <u>is</u> approximately weeks absent	Which means this number of lessons missed
95%	9 Days	2 Weeks	45 Lessons
90%	19 Days	4 Weeks	95 Lessons
85%	29 Days	6 Weeks	145 Lessons
80%	38 Days	8 Weeks	190 Lessons
75%	48 Days	10 Weeks	240 Lessons
70%	57 Days	11.5 Weeks	285 Lessons
65%	67 Days	13.5 Weeks	335 Lessons

Arriving at school daily and on time leads to:

- improved life chances
- helps build lasting relationships
- enables students to reach their full potential.

What does the law say?

- By law, all children of compulsory school age (5-16) must receive an appropriate full-time education.
- It is a parents/carers legal responsibility to ensure that this happens.
- If a child fails to attend school regularly, or is persistently late, the Educational Social Worker (ESW) can take legal action against the parent.



SCHOOL PROCEDURES



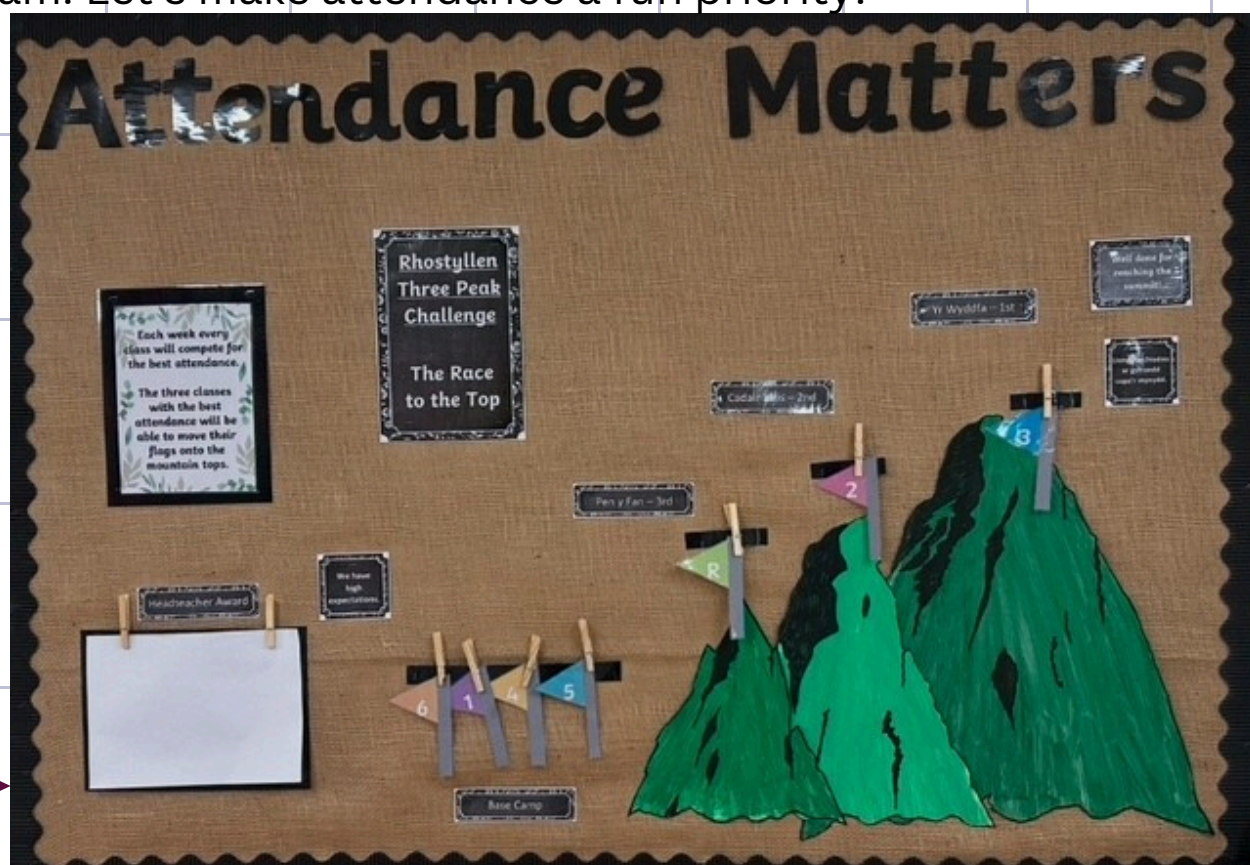
- The gates to the main yard open at 8.40am
- Registers are marked from 8.50am to 9.00am each morning.
- Late arrivals must enter through the main reception; admin staff will record the reason for lateness.
- Absences can be authorised by letter, phone call, or verbal communication from an adult. It's the responsibility of parents/carers to notify the school.
- Daily checks of registers are made for absent pupils, and unnotified absences may result in a call home.
- If a child has been absent without notification, a letter will be sent requesting an explanation to keep our records accurate.
- A summary of pupil attendance will be sent home at the end of the Autumn and Spring Term to let parents / carers know their child's attendance percentage. These are colour coded using a traffic light system.
- Green - 96%-100% Present for all, or almost all learning
- Amber -93%-95% Occasional sessions have been missed
- Red - 92% or below - How can we help you improve your child's attendance?
- At the end of the academic year, the child's attendance will be included on their written progress report.

ENCOURAGING ATTENDANCE

At Ysgol Rhostyllen, we aim to encourage our pupils to be good attenders, as regular attendance is key to success! We run a weekly attendance competition, proudly showcased by three mountains, Pen Y Fan, Cadair Idris and Yr Wyddfa, displaying the top three classes in a prominent area of the school building. The top of the summit class earn the coveted 'Early Bird' trophy for that week and a prize for the class!

Additionally, there's a whole school competition where pupils achieving 95%+ attendance throughout the year are entered into a prize draw.

Each class takes part by displaying their weekly attendance on their door, sparking discussions on how to improve together as a team. Let's make attendance a fun priority!



PUNCTUALITY

It is important that your child arrives in school on time.

If they are late:

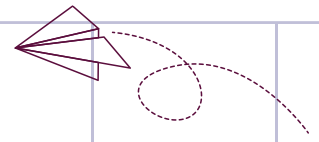
- It sets a poor example as they grow up
- It makes your child stand out from others, causing them to feel anxious or embarrassed.
- It disrupts your child's learning and that of others
- It may result in a series of unauthorised absences and investigation by the ESW.

If your child is late for school, we ask that you bring your child to the main entrance of the school and a record of this will be made on the computer system. This will allow us to identify those pupils who are persistently late, and help to support you in ensuring that your child is in school on time, every day.

LATENESS In an average school year	=LOST LEARNING
3 minutes late each day	3 days lost!!
10 minutes late each day	6.5 days lost!!
15 minutes late each day	10 days lost!!
20 minutes late each day	13 days lost!!
30 minutes late each day	19 days lost!!

Tips to get your child to school on time....

- Have a reasonable bed time
- Make sure your alarm is set to wake you up
- Allow time for breakfast
- Make sure their uniform is ready
- Pack your child's bag the night before
- Set off in good time



FAMILY HOLIDAYS

We strongly advise parents and carers not to take children on holiday during term time, as it inevitably has an adverse effect on their progress at school.

Please remember that parents and carers do not have the automatic right to remove their children from school during term time; permission must be sought from the Headteacher.

A family holiday may be authorised by the Headteacher for up to 10 days, but the school will carefully consider each request, taking into account the child's attendance and punctuality record.

Additionally, a request for a 'one-off' day may be authorised at the discretion of the Headteacher.





CAN WE HELP?

If your child is having any problems, their class teacher is the first point of contact. Let us know, and we may be able to help and support you.

There's always someone at school ready to listen to your worries or your child's worries, concerns, or problems.

We recognise that even minor issues can feel like major worries for children, and no one should not want to come to school. So, please don't let absences accumulate—find out what's troubling them, and we'll do our best to assist you.

We all need to work together to raise levels of attendance at school and I hope that you will support us in our drive to increase the attendance of all children at Ysgol Rhostyllen.

Diolch yn fawr iawn!
Thank you very much!

ATTENDANCE MATTERS!

